



**Lowell L. Richards, III Fellowship for Leadership and Public Service  
Hosted by Massachusetts Port Authority**

**Applications are being accepted for the 2023 Lowell L. Richards, III Fellowship. The deadline for completed applications is February 17, 2023 at 5:00pm.**

**The Lowell L. Richards, III Fellowship for Leadership and Public Service** honors Lowell L. Richards, a longtime member and Co-chair of Metro Housing's Board of Directors and recognizes his 29 year dedication to the organization's mission and his legacy of leadership and public service.

Fellowship experiences aim to encourage high performing graduate students to consider careers in public service. Lowell Richards personified the impact one individual can make to transform the footprint of a region, the outlook of a city, and the future for millions of individuals and families over generations.

Qualities like leadership, integrity, commitment, and ambition are desirable as well as aptitude for the urban planning field, and interest in public service. Applicants are judged according to the candidate's qualifications and how his/her skills, schedule, and goals fit with the fellowship.

The fellowship is administered by **Metro Housing|Boston**. Metro Housing is a leading nonprofit organization that addresses and prevents homelessness in Greater Boston by providing supports and services for families and individuals and helps them move along the pathway from homelessness to housing stability to economic security.

**Massachusetts Port Authority (Massport)** hosts the fellowship in the Economic Planning and Development Department which Richards led for 13 years as Massport's Chief Development Officer. The fellow will work remotely on a project which will focus on urban planning and development.

Massport owns and operates three airports throughout Massachusetts and maritime facilities within the Port of Boston. It is a self-financing authority and depends on generating revenues from a variety of sources, most notably Logan International Airport (Logan), to fund operating and capital expenditures.

### **Fellowship Work Environment**

The fellow will work on a project to be determined with Massport as the host site, and specific deliverables may be influenced by candidates' specific skills and interests.

- Work is generally performed in a hybrid office setting (in office a minimum of three days per week), Monday-Friday, between 8:30am-6:00pm.
- Commitment takes place during the summer with the schedule being negotiable between May and September.
- The environment is considered professional.

## **Fellowship Compensation**

This is a paid fellowship of \$7,500 paid two times per month. Metro Housing will work with the fellow and educational institution to arrange for class credit and additional compensation when desired and if appropriate.

## **Fellowship Dates**

Candidates must be available and able to commit to fulfill the requirements of the fellowship to be considered. Fellowship projects may be completed between May and September 2023 over ten to twelve weeks, up to 40 hours per week totaling approximately 400-480 hours. The fellowship will be completed as a full program.

## **Due Date and Instructions**

Completed applications should be submitted via email by February 17, 2023 at 5:00pm to [development@metrohousingboston.org](mailto:development@metrohousingboston.org) or by fax to 617.532.7684. If you have any questions, please contact Carla Beaudoin at 617.425.6679. A final decision will be made in early March and announced on March 15, Lowell Richards' birthday.

## **Requirements**

All applicants are required to fully complete the attached application form. The total application should be no more than five pages, including a letter of recommendation. You may submit your answers on a separate document. A completed application includes:

- Current resume
- Written recommendation from a non-family member adult — employer, teacher, coach, minister, counselor or other individual
- Completed application form, including **BOTH** essays

## **Recommendations**

Candidates are required to submit a written recommendation letter. Reference may be forwarded with the application or under separate cover. Letters should include answers to the following questions:

- How long have you known the candidate?
- What is your relationship to the candidate?
- Why would you recommend this candidate to receive this fellowship? Please include specific skills and personal qualities.



**Lowell L. Richards, III Fellowship for Leadership and Public Service  
2023 Application**

**General Information**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Educational Institution: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Part 1: Questions (please limit each answer to 200 words)**

1. How did you learn about the Lowell L. Richards, III Fellowship?

2. What do you hope to gain from this fellowship?

3. What are your plans for the future?

## **Part 2: Essays**

Please answer the following two questions. Each response should be 500 words or less. Candidates may submit these on a separate word document if needed.

1. What experiences (work, education, personal) have led you to become interested in economic development and public service?

2. Name three major issues currently facing the City of Boston or the Greater Boston region and the country. In your opinion, what are some effective ways to address those issues?