



MUTUAL TERMINATION AGREEMENT

Instructions: Use this form to end a tenant’s lease and allow them to qualify for a relocation voucher to move with their rental assistance. At least thirty (30) days’ notice is recommended. If the tenancy needs to be extended past the lease termination date, the property owner and tenant may sign a **Reinstatement of Lease** (found at MetroHousingBoston.org).

The lease between the tenant, _____ (print tenant name),

and the property owner, _____ (print property owner name),

for the rental unit # _____ located at:

Unit Address: _____

City: _____ State: _____ Zip: _____

shall by this Agreement be mutually terminated as of: _____
Date

Date

Property Owner’s Signature

Date

Tenant’s Signature

Return this form to Metro Housing|Boston to process your request to move.

Note: Metro Housing|Boston policy has restrictions on moves under certain conditions. If the tenant is ineligible to move, the submission of this mutual termination form will not result in MetroHousing|Boston allowing the tenant to move with their voucher. Please contact our Leased Housing department if you wish to know about restrictions or exceptions for moves.

Email: gateway@metrohousingboston.org | **Fax:** (617) 532-7670 | **Phone:** (617) 425-6611

Mail to: 1411 Tremont Street, Boston, MA 02120 Attn: Leased Housing Gateway