



**Lowell L. Richards, III Fellowship for Leadership and Public Service  
Hosted by Massachusetts Port Authority**

**Applications are being accepted for the 2020 Lowell L. Richards, III Fellowship. The deadline for completed applications is February 20, 2020 at 5:00pm.**

**The Lowell L. Richards, III Fellowship for Leadership and Public Service** honors Lowell L. Richards, a longtime member and Co-chair of Metro Housing's Board of Directors, and recognizes his 29 year dedication to the organization's mission and his legacy of leadership and public service.

Fellowship experiences aim to encourage high performing graduate students to consider careers in public service. Lowell Richards personified the impact one individual can make to transform the footprint of a region, the outlook of a city, and the future for millions of individuals and families over generations.

Qualities like leadership, integrity, commitment, and ambition are desirable as well as aptitude for the urban planning field, and interest in public service. Applicants are judged according to the candidate's qualifications and how his/her skills, schedule and goals fit with the fellowship.

The fellowship is administered by **Metro Housing|Boston**. Metro Housing is a leading nonprofit organization that addresses and prevents homelessness in Greater Boston by providing supports and services for families and individuals and helps them move along the pathway from homelessness to housing stability to economic security.

**Massachusetts Port Authority (Massport)** hosts the fellowship in the Economic Planning and Development Department which Richards led for 13 years as Massport's Chief Development Officer. The fellow will work onsite at Massport on a project which will focus on urban planning and development.

Massport owns and operates three airports throughout Massachusetts and maritime facilities within the Port of Boston. It is a self-financing authority and depends on generating revenues from a variety of sources, most notably Logan International Airport (Logan), to fund operating and capital expenditures.

### **Fellowship Work Environment**

The fellow will work on a project to be determined with Massport as the host site, and specific deliverables may be influenced by candidates' specific skills and interests.

- Work is generally performed in an office setting, Monday-Friday, between 8:30am-6:00pm.
- Commitment take place during the summer with the schedule being negotiable between June and September.
- The environment is considered professional.

## **Fellowship Compensation**

This is a paid fellowship of \$5,000 paid two times per month. Metro Housing will work with the fellow and educational institution to arrange for class credit when desired and if appropriate.

## **Fellowship Dates**

Candidates must be available and able to commit to fulfill the requirements of the fellowship to be considered. Fellowship projects may be completed between June and September 2020 over eight to twelve weeks, up to 40 hours per week. The fellowship can be completed as a full or part-time program as agreed with the host site.

## **Due Date and Instructions**

Completed applications should be submitted via email by February 21, 2020 at 5:00pm to [development@metrohousingboston.org](mailto:development@metrohousingboston.org) or by fax to 617.532.7684. If you have any questions, please contact Carla Beaudoin at 617.425.6679. A final decision will be made in early March and announced on March 16.

## **Requirements**

All applicants are required to fully complete the attached application form. The total application should be no more than five pages, including a letter of recommendation. You may submit your answers on a separate document. A completed application includes:

- Current resume
- Written recommendation from a non-family member adult; employer, teacher, coach, minister, counselor or other individual
- Completed application form, including BOTH essays

## **Recommendations**

Candidates are required to submit a written recommendation letter. Reference may be forwarded with or under separate cover. Letters should include answers to the following questions:

- How long have you known the candidate?
- What is your relationship to the candidate?
- Why would you recommend this candidate to receive this fellowship? Please include specific skills and personal qualities.



## **Part 2: Essays**

Please answer the following two questions. Each response should be 500 words or less. Candidates may submit these on a separate word document if needed.

1. What experiences (work, education, personal) have led you to become interested in economic development and public service?

2. Name three major issues currently facing the City of Boston or the Greater Boston region and the country. In your opinion, what are some effective way to address those issues?