



Rent Increase Request Form

Owner Name: _____

Owner Address: _____

Tenant Name: _____

Subsidized Unit Address: _____

Lease Renewal Date: _____ Proposed New Rent: _____

Each year, at the time of the lease renewal, owners participating in the Housing Choice Voucher Program may request an increase in their contract rent. To make this request, submit this completed form to Metro Housing Boston at least 60 days prior to the lease renewal date.

Prior to approval of any rent increase, the unit must have a “pass” rating on the most recent HQS inspection, and the rent must be determined to be reasonable to assure that rent charged for the unit is comparable with other unassisted units of similar type (24 CFR 982.507).

By executing this request, the owner certifies that the unit is in decent, safe, and sanitary condition and that he/she is in compliance with the terms and conditions of the lease.

Owner/Agent's Name and Signature

Date

Phone Number

Email Address

Tenant acknowledgement: I have reviewed this form and the information is accurate. I am aware of and agree to the increase in rent the owner has requested and that this request may result in an increase in my portion of the rent.

Tenant Name and Signature

Date

Phone Number

Return this completed form to Metro Housing Boston